



THE
WEST
VENUE

ATLANTA, GEORGIA

Weddings & Events

2026 GUIDE

1710 DEFOOR AVE NW · UPPER WESTSIDE
A DESTINATION STEEPED IN HISTORY



A destination steeped in history



Nestled in West Midtown Atlanta's Upper Westside, The West Venue is a destination steeped in history: a breathtaking hexagonal Hall where a 30-foot wooden ceiling creates majestic intimacy, and a sleek, modern-industrial Lounge framed by dramatic 20-foot ceilings.

“ You're not just booking a space. You're unlocking the potential for a truly unforgettable and magical event.”

7,200

SQ FT, TWO SPACES

300

GUEST CAPACITY

30 ft

WOOD CEILINGS



The Hall

270 SEATED · 300 COCKTAIL

4,700 square feet of ballroom space
Grand chandelier (10 ft tall) beneath tall wood ceilings
Full ceiling color-changing LED lighting and white draping throughout
State-of-the-art projection mapping system



The Lounge

150 SEATED · 200+ COCKTAIL

2,500 square feet of industrial loft space, 20 ft ceilings
Large built-in bar, metal chandeliers, 2 projection walls
Ideal for a ceremony, cocktail hour, or pre-function activities

FACILITY RENTAL INCLUDES

200 Fruitwood Chiavari chairs	10 high-boy tables	2 private dressing rooms	Free self-parking on-site & on-street
25 round tables (60", seats 8–10)	3 folding tables (6' long)	On-site manager	Valet recommended for large events
	One white mobile bar		

RATES & PACKAGES

VENUE RENTAL ONLY

SPACE	SATURDAY	FRI + SUN	MON–THURS	CAPACITY
<i>8 Hours</i> 4-hour event · 2.5 hrs setup · 1.5 hrs breakdown				
Hall	\$4,900	\$4,400	\$3,900	270 seated · 300 cocktail
Lounge	\$4,900	\$4,400	\$3,900	150 seated · 200+ cocktail
Hall + Lounge	\$6,900	\$5,900	\$5,500	Venue capacity 300
<i>11 Hours</i> 6-hour event · 3.5 hrs setup · 1.5 hrs breakdown				
Hall + Lounge	\$7,400	\$6,400	\$5,900	Venue capacity 300

Rates may vary for city-wide events and holiday weekends.



PLAN YOUR CELEBRATION



Catering & bar service

CATERING POLICY

Client may bring any insured caterer of choice for no additional fees. Caterer must add "The West Venue LLC" to their Certificate of Insurance (COI). See our Preferred Caterers on the final page of this guide.

BARTENDING POLICY

Bartending is required whenever alcohol is served. The venue does not hold a liquor license and does not allow alcohol sales unless a special events permit is acquired.

Sealed liquor may be brought in for guests, but must be served by a licensed, insured bartender, through the venue or an outside company for a \$550 fee (COI required).

BARTENDING PACKAGE

\$1,600

+ 8% tax

For up to 75 guests
\$10 / guest thereafter

Includes 4 hours of service, 1 bartender, 2 specialty mocktails, garnishes, mixers, juices, sodas, water, ice, disposable cups, napkins, straws, printed menu, and a bar consult. Alcohol is not included in this rate; it may be added or provided BYOB.

Additional bartender (4 hrs): **\$250**

Additional time: **\$300/hr**

Everything else you need to know

FURNISHINGS

200 Fruitwood Chiavari chairs (dark brown, white cushions)
25 round tables (60", seats 8–10)
10 high-boy tables · 3 folding tables (6' long)
One white mobile bar

A/V & LIGHTING

Projectors, incl. free image/video setup: \$995
Onsite projector technician: \$250/hr
Ceiling color-changing LED lights: \$500

REHEARSAL TIME

One hour complimentary (Mon–Thurs, based on availability)

LOGISTICS

Load in/out outside rental hours, or overnight storage: \$750
Scissor lift rental: \$600
Venue-requested setup/breakdown: +20% service fee

CLIENT RESPONSIBILITIES

Client handles setup/breakdown of chairs & tables
No linens, décor, A/V, or trash removal provided
Venue hours: 8am–12am

STAFFING & PARKING

On-site manager · 2 private dressing rooms
Free self-parking on-site & on-street
Valet recommended for larger events

ADDITIONAL TIME & FEES

Extra time, when available: \$400/hr
Events must end by 12:00 am
Past midnight: \$600/hr, plus amenities as used

SECURITY

Required · 1 guard per 75 guests
Un-armed: \$45/hr
Armed off-duty APD: \$150/hr

BOOKING & PAYMENT

50% deposit due with signed agreement (non-refundable)
Remaining 50% due 3 months prior
Security, beverage & equipment fees due 1 month prior
\$1,500 security/damage hold, due 2 days prior
Date change fee: \$2,000

GUIDELINES & PROHIBITED

No confetti, open flames, sparklers, rice, bubbles, or smoking
Cold sparklers & clouds are permitted



RECOMMENDED PARTNERS

Trusted vendors

PREFERRED CATERERS

District Events & Catering

districtecm.com

Rajan Mistry · 888.922.8377

Phenomenal Food by Chef Holly

phenomenalfoodbychefholly.com

Meshia Jones · 678.396.3173

Proof of the Pudding

ProofPudding.com

Dinal Iglesias · 678.595.7736

Bold Catering + Design

Bold-Events.com

Martin Collins · 678.665.6968

Endive

endiveatlanta.com

Stephanie Mule · 404.504.9040

Dogwood Catering

dogwoodcatering.com

Deborah Bolger · 678.777.6717

AUDIO-VISUAL, LIGHTING & DJ

LiveEvents.com

800.854.4705 · hello@liveevents.com

UpLight Your Event

uplightyourevent.lighting · 770.480.9100

Lethal Rhythms

LethalRhythms.com · 678.709.7496

VALET

Class A Parking

Edward Gilfillan · 770.927.7517

180 Parking Solutions

Carlos Smith · 404.246.6722

G5 Parking Solutions

Christian · 702.839.8749

EQUIPMENT, DÉCOR & DRAPERY

Indaglow Production

404.734.6534

Quest Events & Draping

QuestEvents.com ·

404.355.7311

I Do Linens

Idolinen.com · 404.367.0010

TLC Rents

tlcrents.com · 678.999.6661

AFR Events

Afrevents.com · 629.333.8664

A Touch of Drapery

770.913.0644

Luxury Lounge and Lighting

LuxuryloungeAtl.com ·

877.688.6759

Balloons

MomsKloset Balloon · What's

Poppin' Balloons · Balloonito

We can't wait to celebrate with you.

1710 DEFOOR AVE NW · ATLANTA, GA 30318